

Please use **BLOCK CAPITALS**

Bampton Charter Fair

Visit our website www.bamptoncharterfair.org.uk

One Day Indoor and Outdoor Street Market Thursday 26th October 2023 10.00am - 6.00pm Application form for Pitch/Stall Space

Please return as soon as possible to ensure your pitch, by email or post to:

FAIR ORGANISER

PENNY CLAPHAM, PENTON CHAPEL, CHRISTOW, EXETER, EX6 7NP Email: clerk@bamptontowncouncil.gov.uk

Your Name
Company Name
Address
Postcode
Email
PhonePitch site number 2022 (if required for 2023)
Public Liability Insurance attached (see Terms & Conditions)
NMTF No. / Showman's Guild No. / Equivalent Insurance No
Are you selling ON THE STREET, (PITCH), IN THE CHURCH, (CRAFTS) IN THE MARQUEE, (LOCAL PRODUCERS & TRADITIONAL SKILLS opp RIVERSIDE HALL) FOOD COURT/DRINKS (please circle your option) *Please let us know what you are selling: THIS IS A REQUIRED FIELD
MINIMUM PITCH CHARGE £35.00 PER 3 METRE (10') FRONTAGE AND EACH 3 METRES THEREAFTER eg:3,6,9,12,metres: no split sizes PLEASE ENTER YOUR STALL DETAILS BELOW:
Frontage of stall to include tow bars, opening doors, working space etcmetres Total Value of your pitch £
Depth of stall (front to back) including overhangs, awnings, working space etcmetres There is a maximum depth to your pitch depending where you are sited, street/church/marquee
All pitch sites will use designated off-site parking.
THERE IS NO PARKING IN THE STREET
(unless you are a food unit or your vehicle is part of your stall)
PLEASE NOTE: There is no vehicle movement allowed in the street between 10.00am and 6.00pm I would like to apply for a pitch at Bampton Charter Fair and confirm that I have read and will abide by the Terms & Conditions (attached) of Letting for Bampton Fair Traders. Your pitch is not booked until payment is received. First come first served for same site as 2022; please advise site number. Payment can be made by Bank Transfer to Bampton Town Council a/c: 20353766 sort code: 60 83 01
*Signature*Date
NB: By signing this form you agree to Bampton Town Council holding your details securely on file as per the General Data Protection Regulations 2018.



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TERMS & CONDITIONS FOR TRADE SPACE

- Pitch fees for trading space at the Fair are £35.00 per 3 metre frontage (measured across the width of the stall at its longest point to include tow bars, any overhangs and opening of doors).
- All traders must be covered by a **Public** Liability Insurance policy, **minimum cover £2million**. Proof of such cover must be submitted at the time of payment and may be asked for on Fair Day so please ensure you are carrying a copy of a valid certificate or NMTF membership or you will not be permitted to trade.
- Trading hours are from 10.00am until 6.00pm. Food Court 11.00am to 9.00pm
- There is **NO** vehicle movement in the street between **10.00am and 6.00pm**. <u>Please do not start packing</u> up your stall before 6.00pm
- There is no parking in the street unless you are a trader with facilities within your vehicle.
- Once a pitch has been allocated and payment received, no refund will be given.
- Names and addresses of traders must be displayed prominently on the pitch. (Members of the NMTF may
 display their names with the address of the NMTF office).
- Any space allocated is for personal use for the trade specified at the time of booking.
 Pitches are Non-Transferrable.
 Sub letting is NOT permitted
- Ball Bearing Guns, Laser Pens and E-cigarettes are NOT PERMITTED to be sold on any of the stalls
- Pitches must be occupied by 10.00am. If not, then the pitch will be re-allocated.
- STALLS MAY NOT BE SET UP ANYWHERE IN THE TOWN PRIOR TO THE DAY OF THE FAIR.
- We are required to ensure that there is 12' of clear road for fire/emergency vehicles. Any stall must therefore be **a minimum of 2 metres away** from the centre of the road (or from the centre white road markings where applicable) including awnings or overhangs.
- As stalls face into the street, please make use of the pavements. Bear in mind you may also need to bridge the gutter. Some pitches are on a slope. Please be considerate to our residents and shop owners by maintaining a clear area for access to doorways at the back of your stall.
- Any areas marked 'keep clear' must be kept free of any obstruction as they give either fire or wheelchair access
- Insulation of all electricity cables must be in perfect condition and all cables must be safely located.
- We are unable to provide electricity and you will need to provide your own lighting.
 (NB: this year British Summer Time ends Sunday 29th October 2023.
- The Fair Organiser's decision on the allocation of space and all other matters is final.

The Fair Organiser retains the right to cancel the Fair at short notice if required.